

FINDING THE RIGHT JOB FURTHERING YOUR CAREER

Hays Education's specialist teams are experts in recruiting Further Education staff. We work in partnership with institutions across the UK to provide you with the best and most relevant opportunities.

Whether you are looking to progress your career as a Lecturer, NVQ Assessor or Verifier you can rely on the recruiting expertise and in-depth knowledge that we have of the UK education sector.

Our UK network of 38 offices is supported by an international presence across 28 countries. This means we are best placed to help you to find your next position, either locally or further afield should you be interested in relocating or working abroad.

We are committed to finding you the right job at the right time, offering you tailored careers advice and one-to-one guidance through every stage of the recruitment process.

Type of work we offer

Temporary – meeting your needs

Whether on a long-term contract or short-term cover, you will be paid weekly. We'll work with you to meet your individual needs, selecting suitable vacancies, offering continuity of work and providing feedback from your employer.

Permanent – advancing your career

We place people in a range of permanent vacancies, from NVQ Assessor posts through to Senior Lecturer positions. By working with you and understanding your background and professional goals, we can help you progress your career.

Why talk to us?

Exclusive access to the UK's top jobs

We are continually building partnerships with education institutions across the UK, allowing us to connect you with jobs that you won't find elsewhere. You will benefit from the insight we can give you into the culture and expectations of the colleges and institutions we recruit for and can be certain that you will only be matched with opportunities that best suit your experience.

Understanding your needs

Through meeting you face-to-face we build a thorough understanding of your objectives, skills, experience and personality. This allows us to give you the best possible career guidance. Your dedicated consultant will provide extensive support throughout every stage of the recruitment process, ensuring that you are well prepared for applications, interviews and job offer discussions.

Specialist knowledge – expert career advice

You will have access to the most comprehensive advice on the skills and qualifications needed to help you fulfill your ambitions. Our consultants are specially trained to help you assess your career path and can guide you through areas such as CV development, applying for jobs, interview techniques and starting a new job.

CV Writing/Personal Statements

We offer a full consultancy service to support your applications. We will provide expert advice on how to complete standard application forms, the information that should be put into a personal statement and how to construct a CV to best showcase your skills and experience.

Interview Technique

Interview briefing is an important support function. We will brief you fully on the differing types of interview that may take place for example competency based interviewing and advise you prior to each interview on the sort of preparation you should undertake.

Refer a friend, treat yourself

Do you have a friend or colleague that is looking for a new teaching or support services job? Refer them to us and receive either a £100 John Lewis gift voucher or a £99 Virgin Experience voucher when they are placed in a permanent or temporary job for at least one month. Visit www.hays.co.uk/referafriend for further information.

Contact us

We have set up a central single point of contact to deal with your initial application. She will discuss your needs in more detail and be able to advise you of our current opportunities. She will then be able to refer you to the most local and relevant consultant who will then progress your application.

Please contact Alison Clements **0121 236 2419** or email alison.clements@hays.com